



DEPARTMENT OF JUSTICE

Billing Code 4410-30

Executive Office for Immigration Review

[OMB Number 1125-NEW]

Agency Information Collection Activities; Proposed Collection; Comments Requested:

Request by Organization for Accreditation of Non-Attorney Representative (Voluntary Form EOIR-31A)

ACTION: 60-Day Notice.

The Department of Justice (DOJ), Executive Office for Immigration Review (EOIR) will be submitting the following voluntary information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The proposed information collection is published to obtain comments from the public and affected agencies. Comments are encouraged and will be accepted for “sixty days” until [The Federal Register will insert the date 60 days from the date this notice is published in the Federal Register]. This process is conducted in accordance with 5 CFR § 1320.10.

If you have comments, especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Jeff Rosenblum, General Counsel, Executive Office for Immigration Review, U.S. Department of Justice, Suite 2600, 5107 Leesburg Pike, Falls Church, Virginia 20530; telephone: (703) 305-0470.

Written comments and suggestions from the public and affected agencies concerning the

proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who elect to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Overview of this information collection:

- (1) Type of Information Collection: New Voluntary Collection.
- (2) Title of the Form/Collection: Request by Organization for Accreditation of Non-

Attorney Representative.

- (3) Agency form number, if any, and the applicable component of the Department of Justice sponsoring the collection: Form Number: EOIR-31A. Executive Office for Immigration Review, United States Department of Justice.
- (4) Affected public who may choose to respond to this collection, as well as a brief abstract: Primary: Non-profit organizations seeking accreditation of its representatives by the Board of Immigration Appeals (Board) of the Executive Office for Immigration Review (EOIR). Other: None. Abstract: This information collection will allow an organization to seek accreditation of a non-attorney representative to appear before EOIR and/or the Department of Homeland Security. The Form EOIR-31A will elicit, in a uniform manner, all of the required information for EOIR to determine whether a proposed representative meets the eligibility requirements for accreditation.
- (5) An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond: It is estimated that 544 respondents will complete the form annually with an average of 2 hours per response.
- (6) An estimate of the total public burden (in hours) associated with the collection:

There are an estimated 1,088 total annual burden hours associated with this collection.

If additional information is required contact: Jerri Murray, Department Clearance Officer,
United States Department of Justice, Justice Management Division, Policy and Planning Staff,
Two Constitution Square, 145 N Street, NE, Room 3W-1407B, Washington, DC 20530.

Jerri Murray

October 31, 2013

Department Clearance Officer for PRA

United States Department of Justice

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